

NiKec

BINDER

*A single reader
for all document
formats*



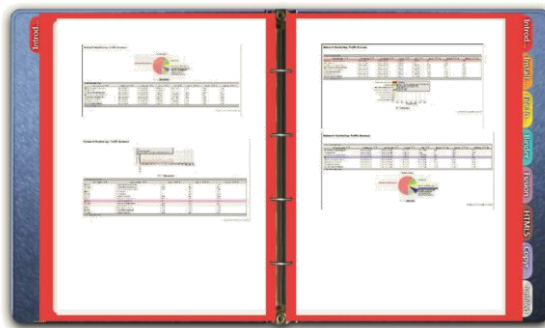
*An essential
add-on for your
DMS*



*A secured,
practical tool for
mobile workers*



NiKec Binder is a virtual ring-binder that allows you to review, edit, mark up and present all kinds of documents, in the office or on the move



- View your legal documents, emails and HTML pages...within the same application
- Connect with your document and information stores such as DMS, CRM, SharePoint, PMS and web links
- Access your documents through secured links, from your office, from home or when travelling
- Edit, mark up your documents at any time, wherever you are
- Automatically synchronise these documents to give the most up-to-date information
- Freeze documents before sharing them and create matter bibles or pitch documents
- Reduce your paper consumption, associated costs and environmental footprint



A familiar, easy-to-use and intuitive environment

- Nikec Binder is the equivalent of the loose-leaf binder in today's electronic document workflow
- The visual aspect and ergonomics are largely inspired from paper documents and provide a friendly, familiar look and feel
- Browsing is simple, intuitive, and helps find the right documents in no time
- Utilisation is mastered in a few minutes and does not require any training

Create, approve and releasing bibles become easy

- All dematerialised documents relating to a matter are gathered in the same place and can be accessed at any time, in a few clicks
- Nikec Binder consolidates contributions from multiple authorised sources in a central and unique viewer that you can share
- Shared documents are automatically updated, you always work the latest version
- You can also leave Binder documents with clients, email them to clients or place them onto an extranet server such as Microsoft SharePoint



A strong support for mobility

- Do not carry massive amount of paper anymore when your travel. A complete matter holds on your laptop, iPad or even on a USB key
- Annotate and add mark-ups when on the move – then when you have connection, synch back to the office for document production to amend these documents

A tool that fully integrates your systems in place

- Only update in one place and in one document to save time and resources
- For internal documents, modifications and updates made in the DMS are reflected automatically in Nikec Binder

